

LESSON MANUAL PREPARATION

Written by Publisher

LESSON MANUAL PREPARATION - As a help to the teachers (and substitutes) we covered the inside front covers of their lesson manuals with clear contact paper. Then we taped the class list (names, birth dates, addresses , phone numbers), seating chart for Sharing Time, map of classrooms with assigned room number, and other info like the age of the children, class name, etc. This also helps if the manual is misplaced, we know exactly who it belongs to.